

How to Write a Letter to the President of the United States of America

Instructions

1 Type your physical address flush against the top left margin. You can type or write the letter, however typing will ensure that you send a legible message.

If you do not know your home address, use your school address:

Dublin Elementary School
C.O. Mookie Wilson
7997 Vomac Road
Dublin, Ca. 94568

If you using own address:
Mookie Wilson
3385 Dublin Blvd.
Dublin, CA 94568

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2 Leave one space underneath your address and type the date against the left margin.

Mookie Wilson
3385 Dublin Blvd
Dublin Ca 94568

October 4, 2011

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3. Leave one space and type, "Dear Mr. President." You can use the President's full name if you wish, but always include the President title to remain respectful.

Dear Mr. President,

or

Dear President Obama,

Mookie Wilson
3385 Dublin Blvd
Dublin Ca 94568

October 4, 2011

Dear President Obama,

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4. Leave one space and begin the body of the letter. In the first paragraph, introduce yourself and explain why you are writing.

Your name

Family

Why more school -- longer school days or shorter summer vacation

Grade that you are in

I wanted to tell you about myself and the life of a 5th grader

what you would like to do your birthday how old you are

worried about losing summer vacation

You are a student -- clean record and working hard/earning high grades

your gender

I want to tell you about people that are being successful students

I would love some more advice regarding how to be a great student

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5 Leave one space in between paragraphs in the body of your letter. In subsequent paragraphs, add the details you want to share with the President.

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6.

Part 1: Ask directly for the action you want taken, if that's why you're writing. For example, you might ask for the President to spend more money on education.

Part 2.

Ask the President specifically for a response that you would like (for example, you might request that the President visit your city or support legislation helping students).

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7. Leave a space... Thank the President for his time in the last paragraph and making time to read your letter.

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8. Leave one space after the last paragraph and type a closing phrase such as, "Sincerely," or "Thank you."

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10. Leave four spaces and type your name. After you finish typing, print the letter and sign your name in the blank area between the closing phrase and your typed name.

Sincerely,

A handwritten signature in yellow ink that reads "Ron Hubbard". The signature is written in a cursive style with a large initial "R".

Ron Hubbard

1 Answer?

A 6R32

B 7R31

C 8R30

D 6R30

$$\begin{array}{r} 3 \\ 36 \overline{) 248} \\ \underline{216} \\ 32 \end{array}$$

6 R32

2 Answer?

①

A 25 R 40

B 20 R 18

③ C 20 R 45

~~D 16 R 8~~

$$\begin{array}{r} 20 \text{ R } 45 \\ 47 \overline{) 985} \\ \underline{940} \\ 45 \end{array}$$

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